
West Texas A&M University Paper Transcripts

Paper transcripts ordered through Parchment are **Official**.

Delivery methods available:

- Pickup at the Office of the Registrar.
 - A photo ID must be presented at the time of pick up.
 - A student can allow someone else to pick up the document. The student must list this person's name and contact number on their order.
 - Transcripts must be picked up within 30 days.

Bldg: Old Main Room: 103
Office of the Registrar
West Texas A&M University
2501 4th Ave
Canyon, TX 79016

- Standard USPS mailing
- Rush order via FedEx
 - FedEx available for Domestic and International orders.
 - FedEx CANNOT deliver to PO Boxes. Please provide a Physical mailing address.
 - FedEx orders must be placed by 12:00PM on Business Days.
- Third-Party: Only available to other educational institutions, scholarship foundations, employers, military representatives, or government representatives.
 - Payment is the responsibility of the requesting organization.
 - Authorization of Information Release form with the student's personal signature is required to be submitted with the order.

Processing time can take up to 7 Business Days.

*****Transcripts CANNOT be processed if there are holds on the WT Student Account.*****